SIGN PERMIT APPLICATION 2011
CITY OF FRANKLIN
109 Third Ave So., Suite 110, Franklin, Tennessee 37064 / 615-794-7012   Fax 615-591-9066

Required Documentation:

>Written consent of the property owner or property management is required. This can be in an email form.
>Drawings of the sign that shows the sign's design, location and measurements are required.
>Freestanding sign requires a site plan to demonstrate that the sign is not in the public right of way.

Applicant/Owner: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone:_____

Contractor: _____

Address_____

City: _____ State: _____ Zip: _____ Phone:_____

Fax:_____ Email: _____

License Number: _____

Location of sign structure: ***___Freestanding sign must be erected out of the public right of way.___***

Business: _____

Address: _____ **Suite**: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

EXPOSED OR VISIBLE NEON OR LED IS NOT ALLOWED

If any electrical work is involved a separate electrical permit application and a separate final electrical inspection for the sign is required. Call Building & Neighborhood Services for this inspection, 615-591-5603, please provide the electrical permit number and have the electrical permit posted at the site. A holder of a CE license can email, mail or fax in an application. A holder of a LLE license must pull the electrical permit in person.

Zoning District: Nonresidential _____ Residential _____ Historic**:** _____ **Submit to Planning Dept.**

Are there any existing signs?_____

Attached Sign: Awning _____Canopy_____ Wall_____ Other_____

>**Maximum one square foot of sign per one linear foot of wall that the sign is attached to or 25% of the awning or canopy face.**

	Sign	Wall	Awning or Canopy Face	Illumination
>Sign One	_____SF	_____LF	_____SF	**YES / NO**
>Sign Two	_____SF	_____LF	_____SF	**YES / NO**
>Sign Three	_____SF	_____LF	_____SF	**YES / NO**
>Sign Four	_____SF	_____LF	_____SF	**YES / NO**

Freestanding Sign: Development_____ Monument _____   Other _____

>Must give the appearance of being encompassed in masonry and can be combined with EIFS.

>**If illuminated, please check External___ or Internal___**

>Height of Sign Face or Sign Area: _____ feet. **Maximum height is 6 feet**.

>Height of Overall Sign: _____ feet. **Maximum height is 8 feet**.

>Square footage of Sign Face or Sign Area for Freestanding Sign: _____ square feet. **Max. 32 sq. ft per side.**

>Square footage of overall area of Freestanding Sign: _____ square feet. **Maximum 100 sq. ft.**

Construction Cost: *Material cost includes the sign, structure, support and electrical work.* $_____

Applicant's Signature: _____ Date: _____

BNS Official Approval: _____ **APPROVAL DATE**: _____

Sign Permit Number: _____ **Sign Processing Fee**: _____ **Electrical Fee (if applies)**: $27.00

APPLICATION IS NOT APPROVED UNLESS ALL APPLICABLE FEES HAVE BEEN PAID
The Sign Permit expires 180 day from the issue date if the sign is not installed.